

Choose your location

Search: Go

Tag	First	Last	Scheduled?	P	Units	Main Phone
<input type="checkbox"/>	Bryan	Waites	<input type="button" value="Details..."/>			
<input type="checkbox"/>	Kathleen	Waites	<input type="button" value="Details..."/>			
<input type="checkbox"/>	Marianne	Waites	<input type="button" value="Details..."/>			
<input type="checkbox"/>	Ryder	White		185	Tx Pln Apt 1	1 (678) 773-692

DFC of GA, LLC (Roswell) [dropdown menu]

Double click on the patient to add the details:

- Termination date- 2 months from the day they are placed on the call list
- Comments- SOONER IF POSSIBLE, etc.

Edit Call List (Ryder White)

First: Last:

Service: Units: Provider:

Look b/y: and

Terminate:

Main Phone: Alt.:

Calls: Last Call:

Letters: Last Letter:

Location:

Comments:

OK

Cancel

Clear Termination

Placing a patient on the Call List when they cancel or fail an appointment:

- Right click on the appointment and choose cancel
- Are you sure you want to cancel? Yes
- Record in ledger/log as- Cancellation Patient, Office or Failed Appointment
- Choose Record on call list
- Enter Remove from call list date- 2 months from the day they are placed on the call list
- Go to the call list and double click the patient to enter comments; SAME DAY ONLY, etc.

Cancel Appointment [Ryder White] ✕

Create Reminder For: 00/00/0000

Record in ledger/log as...

Cancellation-Patient

Cancellation-Office

Failed Appointment

Charge: \$0.00

Record on call list...

Available between:

00/00/0000 -and- 00/00/0000

Remove from call list: 06/30/2019

Remove Lab Slip

Send Letter

Scheduling an appointment from the Call List:

- From the Appointment Screen this message will appear
- All of the Call List appointments for this patient will appear
- Highlight the appointment you want to schedule and check 'make appointment from highlighted entry'
- **Please note:** If you check of **Tag**, the appointment will be removed from the Call List; you do not want to check **Tag** when scheduling

Update Call List for Ryder White

These entries are in the call list for this patient. Please tag those that you want to remove now, then click OK. To use one of these entries for this appointment, click the checkbox below.

Tag	Service	Units
<input type="checkbox"/>	Tx Pln Apt 1	1

Make appointment from highlighted entry

OK

Cancel

Lookup

Blocks

Block

Out

In

History

Get Directions

EHR Case: [dropdown] [X]

EHR Tx: [dropdown] [X]

Comments: [text area]