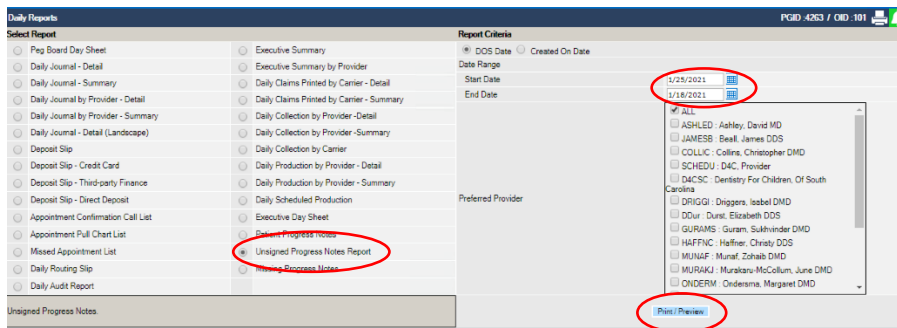
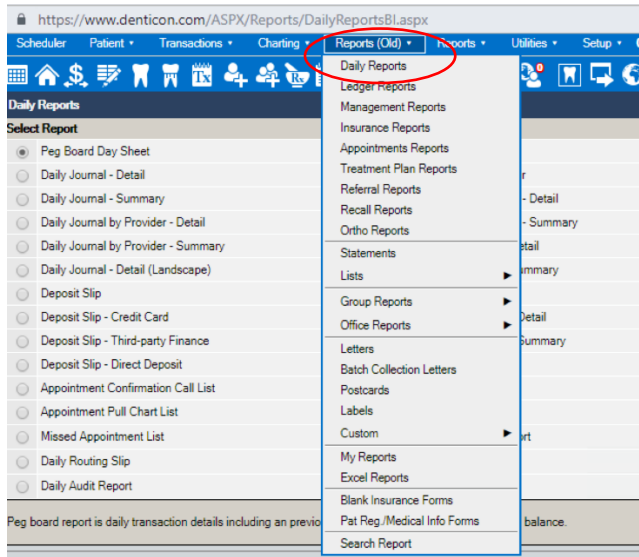


## Progress Notes- Editing and Signing

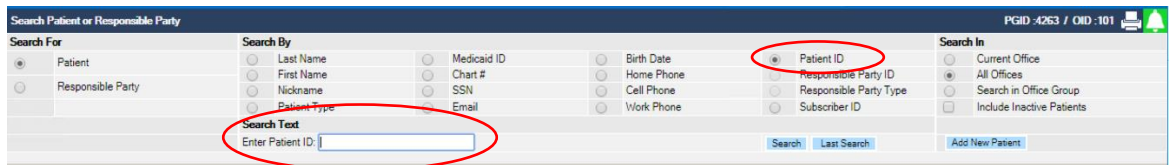
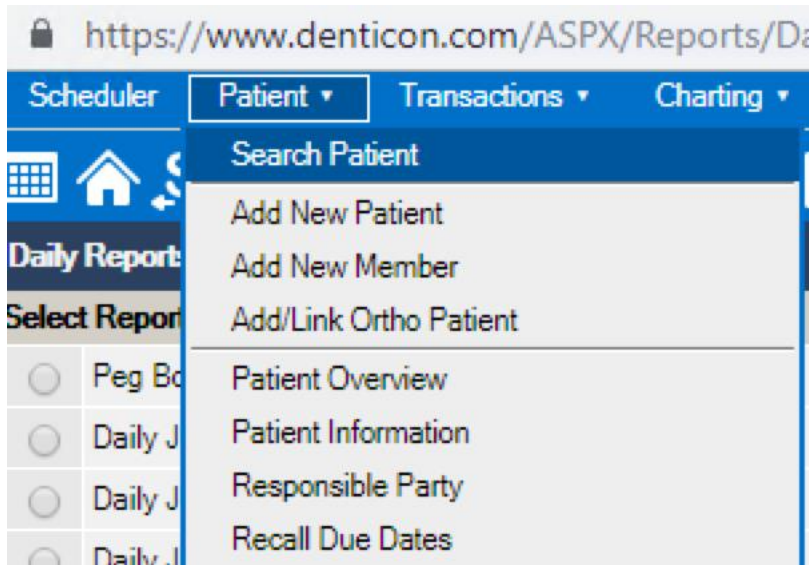
1. For offices with multiple doctors, navigate to Reports (Old) → Daily Reports → Unsigned Progress Notes. Select appropriate DOS and preferred provider. Print preview report.



2. Copy Patient ID from the report. Search for patient in Denticon.

**WildSmiles - Lexington**  
**Unsigned Progress Notes Report**

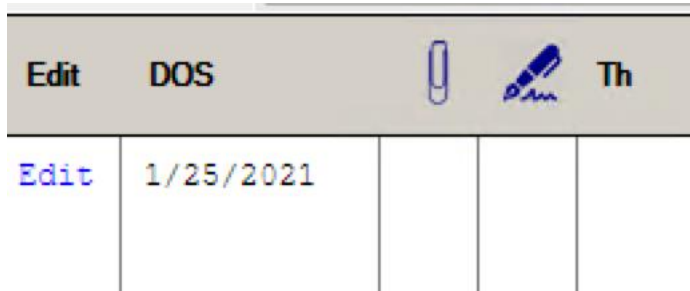
DOS Date	Preferred Provider	Created By	Pat ID	Last name	First name	Edited On	Edited By
1/25/2021	GURAMS	AWEATHER SBYD4C	90000371				
1/25/2021	GURAMS	AWEATHER SBYD4C	1043687			1/25/2021	AWEATHERS BYD4C
1/25/2021	GURAMS	AWEATHER SBYD4C	1028265			1/25/2021	AWEATHERS BYD4C



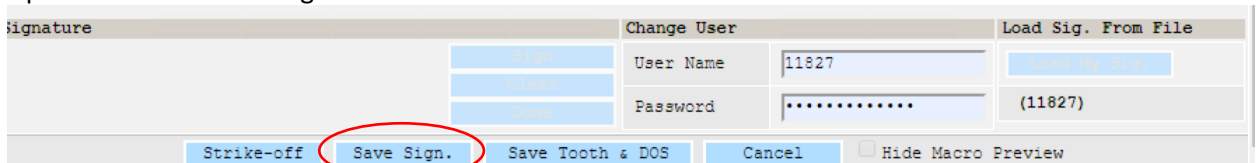
3. Navigate to the progress notes from the Progress Notes icon in the toolbar.



4. Review note from selected DOS. Click Edit.



5. Update as needed and sign



6. Return to the report and move through the list of patients with unsigned notes.